



Mandandanji Ltd. Board Meeting  
11<sup>th</sup> May 2017  
71C Arthur St - Roma

The schedule for meetings on Thursday included;

**9am** – Meeting with Tyson Golder (Mayor)

**9:45am** – Meeting with Crowe Howarth (re: Accountancy tender)

**11am** – Meeting with Condon Treasure (re: Accountancy tender)

LUNCH (12pm – 12:45pm)

**1pm – 2pm** SKYPE Conference Call – Rob Manns; website review

**2 -4pm** – Mandandanji Limited Board Meeting

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### **Meeting Opened at 9:05am**

#### **In Attendance**

Alex Combarngo (AC); Leigh Himstedt (LH); Darren Manns (DM); Rebecca Landers (BL) Theresa Manns (TM);

#### **Apologies**

Rodney Landers (RL); Julie Thomas (JT);

Craig Jones (RREDD) - facilitator

Minutes: Kim Muhlen (RREDD)

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DM welcomed Tyson Golder to the meeting and thanks him for the chance to talk through issues and the Strategic Direction of Mandandanji. Tyson noted that he personally supported the development of the Parklands and hoped that in the future Mandandanji did have a centre on the highway which could be a hub for the Arts training and workshops/Tourism/Offices /Retail and showcase the history of Mandandanji.

Tyson encouraged the board to focus and act on the 'big picture' opportunities.

There would be opportunities for a joint project between Council and Mandandanji – examples that were discussed included the Gallery in Bendigo; Shepparton Keeping Place and how these projects worked to support the economies and communities.

The board is hoping to trial a retail concept at Arthur Street opening in the coming weeks.

**ACTION** –KM to send a copy of the Strategic Plan to the Mayor and Councillors

Tyson encouraged the board members to continue to build a strong relationship with council and participate in meetings and forums, which bring the community together. The board gave Tyson an understanding of how Mandandanji works and the board is appointed – it is similar to the Council as members appoint the board; the Strategic Plan sets the direction and is a 5 year plan.

*Rebecca Landers arrived at 9:40am*

Tyson left the meeting at 9:50am

*Darren Manns left the meeting at 10:00am to setup the Roma Show stand*

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Jodie Mitchell – Crowe Howarth was welcomed to the meeting at 10:00am

Jodie thanked everyone for inviting Jodie and Crowe Howarth to the meeting and considering their submission. Jodie tabled some extra information about their submission – Crowe Howarth are aiming to have the largest regional footprint of any Accountancy service in Australia.

Jodie summarised where Crowe would offer more and different services and highlighted key opportunities particularly – Risk Management; single focus (book-keeper); Not for Profit and tax management strategies.

*Theresa Manns arrived at 10:05am*

TM asked what Aboriginal clients Crowe worked with. Crowe presented brief information on the types of Indigenous companies they work with for regular accountancy services and audit.

Jodie left the meeting at 10:50am

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Johan Ferrier - Condon Treasure joined the meeting at 11:00am  
(Board Attendees - LH; AC; BL and TM)

The board members reviewed the material tabled by Johan and questioned how the working relationship would work in the future. Highlights of the submission were; trainee and mentoring.

Johan left the meeting at 11:50am

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----- **LUNCH BREAK 12:00pm – 12:40pm** -----

SKYE – Tele-Conference call with Rob Manns to review website  
(Board Attendees - DM; LH; AC; BL and TM)

The format of the current website was projected – so Rob could talk through the website design, gaps and content.

The edits/changes were summarised as follows;

Rob to follow-up

- Crop the Mandandanji billboard image – so only word Mandandanji displays
- Getting all apps – payment needed (TM to help pay via credit card)

Board/Limited

- Provide profile for each of the Applicants and missing board members
- Arrange for a profile photo (every Applicant/VBpard member) and group board photo
- Get approval to link companies ie: Accountant; Auditor; Lawyer etc
- Review text
- Provide current MAF and MEF forms
- Assist migration member emails
- Provide access to press release; articles
- Provide update version Strategic Plan; Annual Reports and organisation structure

Rob would also like to train staff how to maintain the website – but strongly recommended that the site should be maintained and needed someone to pay attention to this each week; Rob has offered to do this work (paid).

**ACTION** – KM to try to source a grant to pay for the website and ongoing maintenance

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**Mandandanji Limited Board Meeting**  
**Meeting open 2:00pm**

In Attendance

Alex Combarngo (AC); Leigh Himstedt (LH); Darren Manns (DM); Rebecca Landers (BL); Rodney Landers (RL); Theresa Manns (TM);

Apologies

Julie Thomas (JT);

AC opened the meeting, acknowledging Elders past and present.

## 1 Minutes of Previous Meeting

The board reviewed the minutes of the previous meetings, 11-13 April 2017. RL noted a number of errors in the minutes;

- Item(8) – RL and BL declared an interest in the discussion about J Landers and B.Landers MAF application discussion;
- Item (9) should read Rob Manns (not Rod)
- Councillor Scheffe spelling of name incorrect
- Rodney Landers was also an apology to the meeting on 11 April 2016 from lunchtime, but was part of the initial discussion.

### **MOTION (1)**

Noting the corrections above, the minutes of the Mandandanji Limited Board Meeting 11<sup>th</sup> - 12<sup>th</sup> April 2017 were accepted as a true and correct record.

Moved: Theresa Manns

Seconded: Alex Combarngo

Motion Carried

## 2 Business Arising

### 2.1 Update Executive Administration Officer

B. Hardy has started, Kim to assist in setting up a work plan, and set-up the laptop for work. DM has been supervising.

Board expected that budget/costs for this position would be offset by support from QGC; Indigenous WorkStars; RREDD – as a trainee/job share.

**ACTION** – KM to contact Indigenous WorkStars and formalise PD and terms of position so FT job can be advertised

### 2.2 Telstra Update

Telstra update, there is still confusion about the numbering on the building. KM is working with the real estate agent; owner and council to provide details to Telstra.

### 2.3 Mandandanji T design

TM and RL still working on designs and costs, carry forward to next meeting.

### 2.4 Director Checks

(6) Checks, are now complete, still waiting on AFP results for one Director

### 2.5 DGR Status Update

KM to meet with Ashurst on 17 May in Melbourne, anticipate having work complete within the calendar year; will be able to report to members at the next AGM.

### 2.6 Indigenous WorkStars & Empowering Community Strategy

Both agencies commented there had been no response from Mandandanji people; the board was asked to spread the word and encourage Mandandanji people to register.

### 2.7 Origin – update delivery equipment

To date Origin has not confirmed delivery date for equipment from the camp closure, expecting office equipment and dongas (accommodation with furniture).

### 2.8 Maranoa Council – 1967 referendum grant application update

This application has been lodged, no response to date – expected within next week -10days.

### 2.9 Reconciliation Day and NAIDOC week

RL has participated in one meeting, with the co-ordination committee; the calendar of events is similar to previous years, but hasn't been finalised. There would be an opportunity for Mandandanji to add to this calendar.

The board in principle wanted to participate and would like to see the Flay Raising and BBQ at the Parklands (if the flag pole is installed).

**ACTION** – RL to send board copy of last years program

### 2.10 MAF enquiry- T McFarlane

Through an Applicant there has been an enquiry about a MAF application for Mr T McFarlane – Education; a copy of the application was tabled, there were no details on children in care but receipts were attached. There was no record of this application prior to today.

As previously stated there is no MAF funding remaining – so a letter should be sent saying no more \$ available.

**ACTION:** A formal letter to be drafted (by KM) to T McFarlane, signed by Executive

### 2.11 Feedback QGC ILUA

As discussed at last board meeting CJ reviewed the ILUA to give an impression of this agreement to the board, CJ reinforced it was a 'standard' template.

## 3 **Correspondence**

Brittney will maintain a mail register, and scan all incoming mail, for the board to review when its tabled at the meeting.

### 3.1 Correspondence IN

- Creedence Well Services – request to review and execute the MOU; term is one year from date of execution (signing).

The board acknowledged this matter had been previously discussed – it did not bind Mandandanji to anything and was an opportunity to access future training and/or employment if the Creedence project developed.

**ACTION:** Copy of the MOU provided to all board

- RREDD Service Agreement – the board had previously reviewed this agreement, but not had executed it.

**ACTION:** Board executed agreement and scanned copy to be provided to board members and Condon Treasure.

- Emails received from Mandandanji member query about Dreaming Festival and Board member about credit card transactions and acquittal expenses.

**ACTION:** KM and Condon Treasure to work with board to gather receipts and present a report/acquittal at next meeting.

- Email from volunteer at the Festival seeking contribution for repairs to car; panel damage to vehicle (driven to pickup and collect things for Dreaming Festival); Board had already clarified (in writing) no cover under insurance policies.

Board acknowledged support of volunteers to the Festival and felt fair to offer some financial support.

Recognised this individual had a cash advance (cash from sales at the Festival), which needed to be repaid.

**ACTION** – KM to draft letter to ensure repayment of cash advance

**MOTION (2)**

The board agreed to a payment of \$550 for contribution to a Dreaming Festival, volunteer expenses.

Moved: Theresa Manns

Seconded: Rebecca Landers

Motion Carried

**ACTION** – KM to draft a disclaimer/agreement for all volunteers, acknowledging what protection/commitment is provided.

3.2 Correspondence OUT

- Staff Check –further information on Director provided
- R Fraser (re: membership approval/pay fee)
- MAF Letters (J Landers; M Manns; M Green; R Fraser)
- Application Forms (M Haylock; R Combarngo).

**4 Membership Applications**

There had been two (2) enquiries about membership – Megan Haylock ; Raleigh Combarngo – neither submitted an application.

AC believed Raleigh was already a member (no record on the register) and that the membership had been paid by David Combarngo (lump sum \$100 – for a number of family members)

**ACTION:** KM to contact DC and confirm when payment was made and who for.

No members applied for access to the member's portal.

**5 Finance**

5.1 Management Reports

Condon Treasure provided the board with management reports for all entities (Trust; ME and MCHS) through to 31 April 2017.

The board did not get time to review these reports –

There was frustration budget discussion was always rushed; suggestion to change the order of the agenda so more attention can be paid to the agenda.

Agreed to have a full day meeting around next board meeting focused on the 2017.18 budgets; reviewing management reports; building real understanding of the operating structure of company and preparing for audit.

Members of the board were frustrated that the finances needed to be more transparent and that spending should only be as the full board agreed in the budget. Some members of the board wanted more contact and information on what was being spent on the office opening, Dreaming Festival and MAF particularly.

**ACTION** – TM to talk to Condon Treasure and confirm availability for meeting with Executive in next fortnight and to be available for full board meeting.

**6 Mandandanji Assistance Fund**

(DM and TM left discussion – declared their interest)

Remaining board members – RL/BL/LH and AC – discussed the application for funeral assistance from TM.

The board acknowledged a wages advance (\$5k) had already been paid and a contribution of \$2,000 to funeral expenses.

**MOTION (3)**

An application for funeral assistance from T Manns was support to the maximum of \$4,000 (\$3,500 funeral and \$500 wake) given amounts paid, a further payment of \$1500 would be made to the Funeral Directors.

Moved: Alex Combarngo

Seconded: Rebecca Landers

Motion Carried

**7 Governance – Adopt Strategic Plan**

Board still need to review complete – revised plan

Deferred to next meeting to give the board time to re-read the plan

**ACTION** – KM to re-send copy of the plan to all the board and Applicants.

**8 Next Meeting**

To be confirmed

**9 Meeting Closed**

Meeting Closed 4:20pm