



Mandandanji Ltd.
Board Meeting
Monday 28 November 2016
Tele-conference

In Attendance

Theresa Manns (TM); Rebecca Landers (BL); Rodney Landers (RL); Julie Thomas (JC);

Absent

Alex Costa (AC); Darren Manns (DM); Robert Klaas (RK)

Minute Taker: Kim Muhlen (RREDD)

1 Meeting of Limited Board

Purpose

Receive and review 2015.16 Audit Report and 2015.16 Annual Report – approve release to members

2 Meeting Open

Meeting was formally opened at 7:12pm.

As four (4) board members were present there was a quorum and the meeting continued.

3 Adopt Minutes

The board reviewed the minutes of 18th November meeting;

MOTION (1)

The minutes of the 18th November 2016 were accepted as a true and correct record.

Moved: Theresa Manns

Seconded: Julie Thomas

For: BL; RL

Absent; RK; DM; AC

MOTION CARRIED

The minutes of the meeting of the 4th/5th November weren't available to review.

4 Review Audit Report

Ben Horner provided the following 2015.16 reports for the board to review,

- ACNC (Australian Charities and Not for Profit) financial statements
- Mandandanji Limited financial statements
- MLATFMCT – Mandandanji Limited acting as Trustee for the Mandandanji Charitable Trust

KM to clarify with Condon Treasure MCHS trading figure for the year

KM to clarify with BL ; JT and RK profile details to be included on the Audit report and update.

RL and DM to sign off on reports – expected to be finalised on Tuesday 29 November and details added to the website for members to access.

MOTION (3)

The Mandandanji Limited Board accepted the three (3) versions of the draft audit report for 2015.2016 to be presented to members at AGM 3rd December 2016.

Moved: Theresa Manns



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Seconded: Julie Thomas
For: RL; BL
Absent: RK; DM; AC
MOTION CARRIED

5 Review Annual Report

Still waiting on comments from D.Manns for edits to Chairman report.

The table of meeting attendance recorded JT name wrong.

6 Correspondence IN

RL listed all the notice of meeting received Return to Sender, so far there have been 18 returns (<6% of membership).

Telstra bill also received for RL mobile – TM to arrange payment in Roma this week; RL and TM to arrange wifi setup at the office – options of a dongle being considered.

7 Update ME – Program Manager

RL had received an email from the Program Manager, asking that a member of the Board come to pickup the company assets and equipment, there was concerns that timing wasn't ideal and the safety and staff and/or board members was a concern visiting a private home/business.

The board asked for quotes for a tow truck to pickup the vehicle and equipment. It was agreed that it was important to resolve before the AGM so it did not distract people from the important issues to consider.

RL to get quotes for tow truck and review draft of final letter to be sent to the Program Manager confirming arrangements and final payment.

8 Meeting Closed

Meeting closed at 7:52pm

9 Next Meeting

Friday 2 December (Roma)	Limited Board Meeting – 3-5pm Review proxies; final preparation AGM
Saturday 3 December (Roma)	Annual General Meeting, followed by brief Board Meeting (<i>newly appointed board</i>)
Friday 20 – Sunday 22 January 2017	Board Induction; Limited Board meeting

D Manns - Chairman