



# BOARD OF DIRECTORS MEETING MINUTES

## 4/2/2018

phone 07 4622 3874 email [admin@mandandanji.com.au](mailto:admin@mandandanji.com.au) post PO Box 706 Roma QLD 4455 address 71C Arthur St Roma QLD 4455

### Present

Michelle Leslie (ML) Rodney Landers (RL) Raylene Manns (RM) Michael Combarngo (MC) Leigh Himstedt (LH)

### By Phone

Jude Saldanha (JS) Tracy Landers (TL) Johan Ferreira – CondonTreasure (JF)

### Absent

### Also Present

Robert Manns – Company Secretary (RCM)

## Meeting commenced 09.50am

Opened by Raylene Manns

### 1. Contact Michael Owens regarding loan to Muddy Waters

Michael Owens unavailable by phone

#### Motion

Michael Owens to draw up a formal agreement between Mandandanji Limited and Muddy Waters for the loan of \$50 000

Moved by Raylene Manns

Seconded by Rodney Landers

Passed unanimously

### 2. Board of Directors Portfolios

Portfolios were decided upon but nobody has yet been assigned to fill them

- MAF/MBF
- Applicant Liaison
- Membership
- Business (1 Applicant Director and 1 community Director)



- Human Resources
- Communications & Media

### 3. MAF Applications

- N B – not yet a member. A letter will be sent explaining that membership is required to receive MAF funding-
- L H – Reimbursement of \$500 for a wake  
Moved by Rodney Landers  
Seconded by Michelle Leslie  
Passed unanimously\*  
\* Leigh Himstedt declared conflict of interest
- A C - \$500 for sport, \$1500 for education  
Sport funding is only paid for representative sides.  
Education funding was approved. An email will be sent explaining this.  
Moved by Raylene Manns  
Seconded by Leigh Himstedt  
Passed unanimously\*  
\* Rodney Landers declared conflict of interest
- Z C - \$1000 for education with additional for sport  
Sport funding is only paid for representative sides.  
Education funding was approved. An email will be sent explaining this.  
Moved by Raylene Manns  
Seconded by Michelle Leslie  
Passed unanimously\*  
\* Rodney Landers declared conflict of interest
- J G - \$1300 for education and additional for sport  
Sport funding is only paid for representative sides.  
Maximum \$1000 education funding was approved. An email will be sent explaining this.  
Moved by Rodney Landers  
Seconded by Michelle Leslie  
Passed unanimously\*  
\* Raylene Manns declared conflict of interest



Amounts paid for education will be re-evaluated before the next round of funding begins

- LH & BM – need help with medication costs for baby  
\$48/fortnight  
Moved by Rodney Landers  
Seconded by Raylene Manns  
Approved in principal, awaiting documentation
- LC – Walking Kokoda Track, requesting assistance/sponsorship  
Moved by Michelle Leslie  
Seconded by Rodney Landers  
Approved in principal, awaiting ittinery and documentation

#### 4. Website Advertising

Rob presented a proposal to raise revenue by running advertising and sponsorship on Mandandanji.com.au

Ideas to be developed further

Moved by Tracy Landers

Seconded by Rodney Landers

Passed unanimously

#### 5. Current Invoices

- CondonTreasure – ML    \$5 874  
Charitable Trust    \$3 916

Michael Combarngo will seek further details

- Office Choice - \$184.05  
Approved to be paid

#### 6. Michael Owens by phone



- MO will draw up a deed of loan between Mandandanji Limited and Muddy Waters
- Loan will be covered partly by training money allocated by the Applicants Group and a percentage of Muddy Waters monthly income
- A repayment plan is to be drawn up and presented to Moto finalise

## **7. Hours for Michael Combarngo**

- MC will work 8 hours/day 5 days/week for the next 2 weeks to help get Muddy Waters operational
- MC must complete his medical then a short term contract will be drawn up. The position will later be advertised.

### Other MW Staffing

- Raylene Manns will obtain a copy of Brittney's contract from Chris Phillips and distribute it to all board members. Once the contract has expired the position must be advertised.

## **8. Johan Ferreira by phone**

- JF was informed about the loan arrangements agreed above
- The term deposit can be accessed until Santos money clears though this is not ideal. JF will contact the bank about a timeframe

### Resolution

A loan to Muddy Waters from Mandandanji Limited to the amount of \$50 000 will be drawn from the term deposit and replaced once Santos funding is cleared

Moved by Raylene Manns

Seconded by Leigh Himstedt

Passed unanimously

## **9. Other Business**



Medicals for Muddy Waters Staff

Some staff have yet to complete their medicals. Need to follow up.

December 2017 SGM Minutes

Leigh Himstedt has sent them to Wayne Weribone for approval

Sitting fee for Rob Manns

The Board to review the possibility of Rob Manns receiving a sitting fee for attending meetings as company secretary\*

\*Raylene Manns declared a conflict of interest

Meryl Versace

During the course of the meeting the Board was visited by Meryl Versace and her husband. The couple believe that they have sites of cultural significance to the Mandandaji people on their property at Mt Abundance and have requested that a delegation of Board members travel to their property to assess the situation and raised the possibility of a social occasion involving the Board and other residents of the local area to help build stronger community ties.

**Meeting closed at 12.00pm**

**Approved by the BOD**

**Raylene Manns**  
Chairperson  
Mandandaji Limited &  
Mandandaji Cultural Heritage Services